

**DRAFT**  
**Minutes of Frettenham Parish Council Meeting 11<sup>th</sup> March 2022**

**Present:** Mr D Yaxley (Chairman), Mr P Norton, Ms T Norton, Mr R Fisher, Mr B Plumstead, Mrs L Blythe, Mr S Catterall, Mrs P Stokes (Clerk), Ms K Lawrence, (District Councillor), plus 3 members of the public.

**Accept Apologies of Absence:** Dan Roper.

**Receive any declarations of interest in items on the agenda:** Philip Norton declared an interest in item 14.2 on the agenda.

**Approve and sign the minutes of meeting held on 11<sup>th</sup> February 2022:** These were agreed as correct and signed by the Chairman.

**Residents questions:** A resident raised a concern about a vehicle that has been parked on land of Court Hill. This is private land but due to the concerns about this the Clerk will contact PC Lucas Ward to request it is checked.

**Discuss any matters arising from the last meeting (if not on the Agenda):** None.

**To appoint new Clerk and agree a training course:**

- All Councillors agreed that Mr Joe Fagg would take over as Clerk from the 1<sup>st</sup> April 2022. Joe accepted this position.
- All Councillors agreed to the Clerks training course which will be carried out by Norfolk Parish Training and Support.

**County Councillor:** No report.

**District Councillor:** Karen Lawrence reported

- Broadland District Council had agreed not to increase the council tax for this year, any increase in council tax was down to Norfolk County Council.
- The award fund of £500.00 has now been awarded to Frettenham Cricket Club and the Frettenham Funsters.

**Highways matters:** The following to be reported to Highways

- Flooding outside the children's home on Well Green. This has been reported numerous times now.
- Flooding on Freyden Way between No's 6 and 15.
- Freyden Way pavement breaking up needs inspection.

Overgrown brambles over the footpath on Freyden Way, Philip Norton will trim these.

Teresa Norton confirmed the hedges along the footpath between Church Lane and Church Road will be trimmed back.

A site meeting had been arranged with the Highways engineer on the 17<sup>th</sup> March 2022, the above points will be mentioned at the site meeting.

**Newsletter update:** Confirmation had been received from Greg Price that after the June newsletter he will be stepping down from being the editor. To go on the April agenda.

**Frettenham against speeding traffic update:** The project team has put together a report including identified issues. A copy of this will be given to the Highways engineer at the site meeting.

The Parish Council had received an e-mail from a Frettenham resident regarding having a footpath along the Buxton Road from Veolia to Spixworth. Clerk to forward the e-mail to Spixworth Parish Council.

Clerk to look into prices of 30mph gates when entering the village near to the Rose & Crown on the Buxton Road.

**Project vision update:** No update.

**No cold calling update:** Brian Plumstead reported the survey results are now being counted for No Cold Calling signs for Mayton Avenue and Mill Road.

**ROSPA inspection of play/exercise equipment update:** The Clerk has been in contact with ROSPA who confirm they come to Norfolk in June/July. The cost of the inspection will be £147.00 plus VAT if the inspection is requested earlier than this time the cost would be double. All Councillors agreed to wait for the June/July inspection. ROSPA will contact to confirm an inspection date.

**To agree to Clerks training course:** This item was discussed when confirming the new Clerk.

**Planning matters:**

**14.1 Outstanding Planning Application**

**Application No. 20212281** for 39 Buxton Road. No decision at present.

**14.2 New Planning Applications**

**Application No. 20220019** Hybrid application for outline consent for up to 18 dwelling houses (all matters reserved except for access). Full planning permission for 10 replacement commercial units and the erection of an additional 4 commercial units plus a community event space. Existing buildings to be demolished. Includes ancillary external works. Location: Land North of 10 Buxton Road, Frettenham, NR12 7NG Application Type: Hybrid Application

**Financial statement and to agree payment of accounts and sign cheques:**

**Financial report** at the 28<sup>th</sup> February 2022 the balance in the account is £18,892.44 this includes £5,000.00 ring fenced money for burial ground and £2,000.00 for any maintenance work required to the play/exercise area.

**Cheques listed below signed at the meeting**

|  | <b>Chq. No.</b> | <b>Amount</b> |
|--|-----------------|---------------|
| Priscilla Bacon Hospice (donation)           | 101297          | £50.00        |
| Norfolk Citizens Advice (donation)           | 101298          | £50.00        |
| Norfolk Parish Training & Support (subs)     | 101299          | £85.90        |
| Clerks wages                                 | 101300          | £281.51       |
| plus home working allowance                  |                 | £24.00        |
| Mrs P Stokes (Mcafee computer protection)    |                 | £89.99        |
| Norfolk Association of Local Councils (subs) | 101301          | £177.70       |
| Mr R Broughton (playing field maintenance)   | 101302          | £80.64        |
| Information Commissioner's Office (GDPR)     | 101303          | £40.00        |

**The following cheque was signed prior to the meeting**

Norwich Print Solutions (newsletter) £188.00

**Report on any Village Hall matters relevant to the Parish Council:** Norfolk Lieutenancy have awarded an initiative plaque to all Parish Councils commemorating community resilience during the period of the pandemic. This has now been received and given to Philip Norton for the plaque to be mounted at the village hall.

**Correspondence:** None.

**The date of the next meeting will be 8<sup>th</sup> April 2022.**

**Signed:** Chairman

**Date:**